

SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING: August 24, 2020
MINUTES

1. Ruth Hime called the meeting to order at 7:02 P.M.
2. Hank Dembosky led the Board in prayer.
3. Ruth Hime led the Board in the pledges of allegiance.
4. Commissioners in attendance: President Ruth Hime, Vice President Hank Dembosky, Treasurer Caryn Thompson and Secretary Janice Hall. Janey Shannon was absent. Guests in attendance: Traci Ratliff-Smith for the VFD.
5. Hank Dembosky moved to amend the agenda to add approval of the 8/14/2020 minutes. The board unanimously voted to approve the change.

REPORTS

6. Caryn Thompson presented the Treasurer's Report.
 - a. Bills/Checks to be approved: 2 checks were approved; one to Carlton Law firm and one for the Normangee Star add to publish the proposed tax rate. Hank Dembosky moved and the Board unanimously approved payment of the bills
 - b. The Board reviewed the 08/24/2020 Financial Statements (Balance Sheet, P&L - filed with these minutes). Caryn noted that ESD income is approximately \$17k over budget at this point. Hank Dembosky moved and the Board unanimously voted to accept the ESD Treasurer's financial reports for filing.
7. The Board then reviewed the July EMS and VFD Activity Reports and July Financials from HTLVFD, presented by Traci Smith. EMS monthly performance measures as follows, noted in the activity report (attached to these minutes) were:
 - EMS Responses: 10
 - Transports: 9 (+ 1 air transport)
 - Avg. Response Time: 5:15 min.
 - Avg. Out-of-Chute Time 1:45 min.
 - Fire Calls/EMS assists: 3 calls
 - Fire Trainings: 3 Pump Ops Training on 3 days
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Traci reported July Income was under budget by approximately \$7,000. Upon presentation and review of the July EMS Operations Report, Caryn Thompson moved and the Board unanimously accepted the EMS/VFD Operations Reports. Hank

Dembosky moved and the Board unanimously voted to accept the VFD July Financial Report for filing.

8. Committee Reports & Actions:

- a. Long Range Planning: Did not meet in August and September.
- b. Audit Engagement: Ruth Hime reported she is waiting for Natalie to schedule the initial discussion and waiting for year-end, September 30.

DISCUSSION/ACTION ITEMS

9. Funding for the Hilltop Lakes VFD for the 20/21 fiscal year was discussed. The Board is using an estimated 85% collection rate. Since the certified appraisal amount went up, the proposed budget was conservatively increased to \$205,000. Hank Dembosky moved and the Board unanimously voted to approve the proposal and funding amount.
10. The proposed budget for the 20/21 fiscal year was discussed and approved. Caryn Thompson moved and the Board unanimously voted to approve the Resolution Adopting the Budget for Southwest Leon County ESD No. 2 for fiscal year 2020-2021.
11. Janice Hall moved that the property tax rate be increased by the adoption of a tax rate of \$0.10 per \$100, which is effectively a 9.54% increase in the tax rate. The Order Levying Taxes was unanimously approved.

The language to be posted on the homepage of the District's web site will state:
SOUTHWEST LEON COUNTY ESD NO. 2 ADPOTED A TAX RATE THAT
WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN
LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE
RAISED BY 9.54 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE
AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$8.71.
12. The minutes of the July 21, 2020 and the August 14, 2020 meetings were reviewed. Caryn Thompson moved the July 21, 2020 minutes be accepted and the Board unanimously approved the motion. Hank Dembosky moved the August 14, 2020 minutes be accepted and the Board unanimously approved this motion.
13. Ruth Hime reported she participated in a Zoom meeting with SAFE-D and the public relations firm SAFE-D has hired. The PR firm is creating a package to explain ESDs to the public.

- 14.** Traci Smith reported that the South Lake Houston EMS donated a Tahoe they were retiring to the EMS. Traci is in the process of getting a vehicle wrap on the Tahoe. Traci also reported they are starting negotiations with the Hilltop Lakes Property Owners Association.
- 15.** The next meeting was set for Tuesday, September 15, 2020, 7 PM at the Fire Station to approve ESD # 2 budget and tax rate.
- 16.** Adjournment: All board members present moved and voted unanimously to adjourn at 7:45 PM.

Respectfully submitted,
Janice Hall, Board Secretary