

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING: March 15, 2022
MINUTES**

1. Hank Dembosky called the meeting to order at 6:05PM.
2. Claren Kotrla led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Hank Dembosky; Treasurer, Tiffani McKinney; Assistant Treasurer, Janey Shannon; and Claren Kotrla, Secretary.
5. Guests (8) in attendance are noted on the attached Sign-In Sheet.

REPORTS

6. Mr. TY White with the Pecan Prairie Solar Project presented an update on the project. It has been delayed due to material availability, supply chain, and cost volatility. Some work may be done as early as June of this year but the first quarter of 2023 would be a realistic estimate for the start of the project. Other topics included traffic congestion and traffic flow, local EMS and fire support needs, and training of local response staff.
7. Treasurer's Report:
 - a. Bills/Checks approved are: Carlton Law Firm. For \$81.50, Check # 1386; Janey Shannon for \$755.24, Check # 1385; Tiffani McKinney for \$39.00, Check #. Motion to accept payments was made by Tiffani McKinney and seconded by Janey Shannon. Motion passed unanimously.
 - b. The Financial Report for February was approved unanimously with motion by Janey Shannon and seconded by Tiffani McKinney. The financial Report was passed unanimously.
 - c. Reissuing of new checks for last months checks was unanimously with motion by Janey Shannon and seconded by Tiffani McKinney.
8. A motion to reapprove (procedural action) the issuance of a \$5,000.00 for check payroll last month was made by Tiffani McKinney and seconded by Janey Shannon was passed unanimously.
9. Jim Hawthorne, HTL VFD/EMS Treasurer, presented the EMS February 2022 Activity Report (attached). The HTL VFD/ EMS monthly performance measures as follows, noted in the activity reports (attached to these minutes) were:
 - EMS Responses: 33 Transports:
 - Avg. Response Time: 06:07 min.
 - Avg. Out-of-Chute Time: 01:52. min
 - Fire Trainings: 2 (12 individuals) for total of 24 hours
 - Volunteer Hours: 67.5

Mr. Hawthorne also presented the Fire Operations and February Financial Reports. Upon presentation and review of the February Fire Operations Report and the EMS Activity Report and the monthly Financial Report for February, the Board unanimously voted to accept the HTL VFD/EMS Operational and Financial Reports for filing with motion by Claren Kotrla and second by Janey Shannon.

10. Committee Reports & Actions:

- a. Long Range Planning: Hank Dembosky met with the County Commissioners February 14 and shared that our district was using a twenty year old ambulance and the transport numbers are increasing and will increase even more when the district will see an increase of approximately 400 workers when the solar project starts. New state regulations have reduced payment significantly for individual ambulance transports. The solar project continues to be delayed due to supply chain issues from China.
- b. Annual Audit. The Board decided it was premature to discuss this item at this time.

Discussion Items

11. The Insurance policy renewal expenses for Management Liability, General Liability, Auto and Crime Bond, and Workers Compensation Insurance are in line with last year.
12. The minutes of the January 18, 2022 meeting were reviewed. Tiffany McKinney moved the minutes be accepted; Janey Shannon seconded, and the Board unanimously approved the motion.
13. Discussion on the upcoming primary elections and possible impact on VFD/EMS services was held and people were encouraged to vote. Our voting location is the at the HTL fire station.
14. The Safe D conference was discussed and attendees found it beneficial. Staff was reminded to turn in training at conference by March 31, 2022.
15. The implementation of a Sales Tax within the District was discussed. Both Tiffani McKinney and Hank Dembosky shared information presented at the Safe D conference. Opportunities to recover revenue from sales tax already paid by district members now exist. Dembosky said that he plans to place the holding of a Sales Tax Election on the agenda for the April meeting.
16. There was no public comment.
17. The next meeting was set for Tuesday, April 19, 2022, 6 PM at the Fire Station.
18. Meeting adjourned at 7:00 PM.

Respectfully submitted, Claren Kotrla , Board Secretary