

**SOUTHWEST LEON COUNTY ESD #2  
BOARD OF COMMISSIONERS MEETING**

**MINUTES:**

**May 16, 2023**

1. Hank Dembosky called the meeting to order at 6:00 PM.
2. Claren Kotrla led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Guests (2) in attendance are noted on the attached Sign-In Sheet.
5. Commissioners in attendance: President, Hank Dembosky; Vice President, Skip Smith; Assistant Treasurer, Janey Shannon; and Secretary, Claren Kotrla. Not Present: Tiffani McKinney.
6.
  - a. There was one invoice from the Carlton Law firm for \$90.91 for legal services. It was paid with check #147. The report presented by Hank Dembosky was passed unanimously after a motion by Claren Kotrla and a second by Janey Shannon.
  - b. The Financial report, which is current through May 16, 2023, and the quarterly Investment reports were presented by Hank Dembosky. The reports were passed unanimously after a motion by Janey Shannon and a second by Skip Smith.
7. The HTLVFW/EMS February Activity Report (attached) presented by Sherri Guerra including information from Dennis Smith showed 38 HTLVFD hours response activity. The HTL VFD/ EMS monthly performance measures reported are noted in the activity report (attached to these minutes) were:
  - 32 Transports
  - Avg. Response Time: 6 min.17 sec.
  - Avg. Out-of-Chute Time: 00:01:31 min.
  - Fire Trainings: 24 hours
  - Volunteer Hours: 38 hours

Sherri Guerra presented the enclosed financial, and activity report. Fifteen (15) hours of training, and 28.5 responding hours were reported. In addition to the reports Sherri reported that the old fire truck and the old Tahoe were sold. Upon presentation and review of the February VFD/EMS Financial and Activity Report, the Board unanimously voted to accept the HTL VFD/EMS Financial and Operational Activity Report after a motion by Janey Shannon and a second by Claren Kotrla. The motion passed unanimously.

8. The commissioners discussed and took action as needed on the following items:
  - (a.) Election expenses. The Close Out cost of the November 8, 2022 election was \$5,820.93. The approved budget was \$7,000. The report was accepted unanimously after a motion by Janey Shannon and a second by Skip Smith.
  - (b.) Sales Tax Update. Hank Dembosky reported that ESD2 should start receiving payments in June based upon May receipts. The necessary forms have been completed and acknowledged by the Comptroller's Office.
  - (c.) Hank Dembosky reported he attended a Leon County meeting and made a presentation about ESD 2 needs, specifically a new ambulance. The ARPA funds are scheduled to be used for the County Jail, Central Communication System and the County Expo Center. The secretary will follow up on what, if any, additional requirements are needed to be met to receive these funds.
  - (d.) Skip Smith reported speaking with CERT for training. He was told that we needed fifteen people for an Emergency Planning class.
  - (e.) April HTL VFD/ESD/Security Board meeting announced Mr. Steve Risk will be the new Fire Chief. No additional information
  - (f.) No definite start date for the Solar Project. See enclosed email.
  - (g.) There was no meeting held by the Leon County Communications Committee.
9. Enclosed is a letter from Jeff Beshears, Leon County Appraisal District, addressing the Estimated Appraisal Roll.
10. The April Minutes were approved unanimously with a motion by Janey Shannon and a second by Skip Smith.
11. Goals and activities meeting was postponed until all members could meet.
12. Concern was expressed about HB1739 hurting funding for ESD 2.
13. Open Forum had no comments.
14. Next month's meeting will be on June 20, 2023 at 6:00 pm.
15. Motion to adjourn was made by Janey Shannon and seconded by Skip Smith. Motion passed unanimously at 7:25 PM.

Respectfully submitted by Claren Kotrla, Board Secretary.