

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING
MINUTES:**

October 17, 2023

1. Hank Dembosky called the meeting to order at 6:00 PM.
2. Hank Dembosky led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Guest (5) in attendance is noted on the attached Sign-In Sheet.
5. Commissioners in attendance: President, Hank Dembosky; Vice President, Skip Smith; Treasurer, Tiffany McKinney; and Secretary, Claren Kotrla. Assistant Treasurer Janey Shannon was absent.
6. Ty White reported on his on the progress of the solar project. He stated that Connect Gen had been purchased by Repsol, a Spanish Company that he felt was well funded. Work is expected to be underway by April 2024 and be online by the end of 2025. There was discussion on concerns regarding traffic and road use during construction and operation. Communication and meetings will be ongoing both during planning and construction phases of the project.
7. Financial:
 - a. Check, #1481 for \$1,380.00 was written to the Leon County Appraisal District for the fourth quarter payment. The end of the year final contract payment check (#1482) for \$63,750 was written to the HTL VFD/EMS.
 - b. The September and FY 22/23 Annual Financial Reports were presented (attached). Total Sales Tax income received during FY 22/23 (9/30/23) was \$14,456.44. Sales Tax income that was received in October for the August period was \$3,839.20.
 - c. The Quarterly Investment Report (attached) was presented. One Certificate of Deposit at Prosperity Bank was renewed in October. The Financial Reports (Balance Sheet & Profit/Loss) and Investment Report were presented by Tiffany McKinney and were unanimously approved after a motion by Claren Kotrla and second by Skip Smith.
8. HTL VFD/EMS:
 - a. Jim Hawthorne presented information on the financial position (attached) and the HTLVFW/EMS Activity Report (attached) was presented by Sherri Guerra. The reports were unanimously approved with a motion by Skip Smith and a second by Tiffany McKinney.
 - b. Dennis Smith presented the EMS report showing 32 response activities. The HTLVFD/ EMS monthly performance measures reported are noted in the activity report (attached to these minutes) were:
 - 15 Transports
 - Avg. Response Time: 6 min.06 sec.

- Avg. Out-of-Chute Time: 00:01:52 min.
- Fire Trainings: 21 hours
- Volunteer Hours: 32 hours

The Board unanimously voted to accept the EMS Report with a motion by Claren Kotrla and second by Tiffany McKinney.

9.
 - a. The annual audit paperwork has been signed.
 - b. Hank Dembosky had communications with Representative Sessions' office regarding the ambulance request.
 - c. CERT is trying to structure regular meetings probably on the second Monday of each month.
 - d. The October HTLVFD/EMS/Security Board Meeting report is attached.
 - e. Hank Dembosky reported that he and Claren Kotrla conducted an initial review of information to determine the appropriate process to proceed. Further discussion will be held at the November meeting.
 - f. February 4, 2024, is the deadline for SAM renewal registration.
10. Hank Dembosky completed the form for the 2023 Tax Rate Submission Report for the Leon County Tax Assessor/Collector. The Submission Report was unanimously approved with a motion by Tiffany McKinney and a second by Skip Smith.
11. Commissioners terms of Tiffany McKinney and Hank Dembosky were discussed.
12. There were no additional recommendations by our Law Firm.
13. The September 19, 2023, minutes were approved unanimously with a motion by Skip Smith and seconded by Tiffany McKinney.
14. No discussion.
15. Skip Smith and Hank Dembosky discussed CERT. CERT will have a booth at the upcoming HTL Fall Fest. The Kickapoo Club plans to recognize the HTLVFD, EMS, and CERT for their contribution to the community at an open event in November.
16. There were no public comments.
17. The next meeting will be on November 28, 2023 due to Thanksgiving.
18. Motion to adjourn was made by Tiffany McKinney and seconded by Claren Kotrla. Motion passed unanimously and adjourned at 7:27 PM.

Respectfully submitted by Claren Kotrla, Board Secretary.