

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING
MINUTES:**

November 28, 2023

1. Hank Dembosky called the meeting to order at 6:00 PM.
2. Skip Smith led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Guests (3) in attendance are noted on the attached Sign-In Sheet.
5. Commissioners in attendance: President, Hank Dembosky; Vice President, Skip Smith; Treasurer, Tiffany McKinney; assistant Treasurer, Janey Shannon and Secretary, Claren Kotrla.
6.
 - a. Tiffany McKinney reported there were no bills or invoices received this month.
 - b. Tiffany McKinney reported the November sales tax receipts were \$4,273.95.
The Financial Reports were unanimously approved with a motion by Claren Kotrla and a second by Tiffany McKinney.
 - c. Hank Dembosky made a motion to pay Leon County fees for the year (approximately \$92.00). The motion was seconded by Tiffany McKinney and passed unanimously.
7.
 - a. Dustin Green, HTL Fire Captain, presented activity information on the attached HTL VFD/EMS Fire Activity Report.
 - b. The Financial Report was presented by Sheri Guerra and is attached. The HTL EMS Activity Report was presented by Dennis Smith showing 25 response activities. The HTL VFD/ EMS monthly performance measures reported are noted in the activity reports (attached to these minutes). The three reports were unanimously approved with a motion by Tiffany McKinney and a second by Skip Smith.
 - 25 Calls Avg. Response Time: 6 min.27 sec.
 - Avg. Out-of-Chute Time: 00:01:56 min.
 - Fire Trainings: 15 hours
 - Volunteer Hours: 40 hours
 - c. CERT activities were discussed. CERT meets the second Monday of each month. Fire activities were also discussed.
8.
 - a. Tiffani McKinney stated nothing was missing from the annual audit and we should expect a preliminary report at the December meeting.
 - b. Claren Kotrla will complete the annual TDEM Report due in December.
 - c. Hank Dembosky provided a CERT activities update and thanked the CERT members for their work. CERT meets the 2nd Monday of the month, 6pm, at the Fire Station.

d. Hank Dembosky attended the November HTL VFD/EMS/Security Board Meeting. Their report is attached. Dembosky provided a pie chart outlining their funding sources (attached).

e. Hank Dembosky reported that he advised the HTL POA Board of the latest information concerning progress on the solar farm.

f. The request by a citizen to move several addresses to ESD 3's jurisdiction was discussed. Some concerns included being able to unilaterally make such a move and setting a precedent. A motion to maintain the boundary of ESD 2 as exists was made by Tiffany McKinney and seconded by Skip Smith. The motion was passed unanimously.

- 9.** Commissioners' expiring terms and replacement of those leaving were discussed. No action was taken at this time.
- 10.** There were no items from our Law Firm.
- 11.** The October minutes were approved unanimously with a motion by Hank Dembosky and a second by Skip Smith.
- 12.** Hank Dembosky attended an online legislative update from Safe-D. A key point was that the number of special sessions being held was a challenge to adequately address next session issues. The February Safe-D annual conference will be held at the Irving Texas Convention Center. The need to follow up on training certificates was stated.
- 13.** Hank Dembosky noted that POA voting will be this Saturday, November 2
- 14.** There were no public comments.
- 15.** The next meeting will be held December 19, 2023, at 6pm.
- 16.** Motion to adjourn was made by Janey Shannon, seconded by Tiffany McKinney and passed unanimously.

Respectfully Submitted, Claren Kotrla, Secretary