

Texas Commission on Fire Protection



SAFE-D

Texas State Association of Fire and Emergency Districts



Texas Commission on Fire Protection

- ▶ Region 1 Compliance Officer Justin Fowler
- ▶ Region 3 Compliance Officer Tim Gothard

Where does the TAC and TGC come from? Who enforces the rules?

- ▶ The Commissioner for the State of Texas:
 - ▶ The policymaking body of the Texas Commission on Fire Protection is a 13-member board appointed by the Governor and confirmed by the Senate. The commissioners adopt policies in accordance with Chapter 419 of the Government Code. Upon adoption by the commission, these policies become state administrative laws collected under Title 37, Part 13, of the Texas Administrative Code.
 - ▶ The Fire Fighter Advisory Committee:
 - ▶ The firefighter advisory committee has nine members, including six active or retired fire protection personnel and three certified fire protection instructors. At least one member of the committee must be a volunteer firefighter or fire chief. The committee is responsible for reviewing and commenting on the administrative rules that govern the state's fire service.
 - ▶ The Texas Fire Service makes the rules!

Who Enforces the Rules?



It is the job of the Texas Commission on Fire Protection to enforce all the Rules (Texas Government Code and Texas Administrative Code) with the State of Texas.



The Rules are created by the Texas Fire Service!



TCFP compliance officers are the few that go out and enforce the rules

Texas Government Code Sec. 419.085.

VOLUNTARY REGULATION

If an Agency is anticipating on becoming regulated in the future.

- ▶ They can request to become a regulated agency prior to that time.
- ▶ This will allow time to start working with the Region Compliance Officer and getting processes and records aligned to meet Compliance requirements.

Thinking about becoming T.C.F.P. regulated?

How do we become regulated?

What steps do we need to take?

What does the Commission (TCFP) require?

When are we inspected and how do we know you are coming?

What is the process after becoming regulated? (By both my agency & TCFP)

How do we become regulated?

The following steps will help guide you through the process of obtaining a TCFP Fire Department ID# (FDID#). (this number is not the # you may currently have issued by the Texas Forest Service)

First:

Please provide the following information and a statement on department letterhead signed by the Volunteer Fire Department Board President, ESD President, Mayor, City Administrator, etc.

- Official Name of the Agency as you want it to appear in our database
- Address (physical and mailing)
- Phone number
- Person designated as the Fire Chief's supervisor (Volunteer Board Official)
- Email address for department contact

How do we become regulated?

Second:

Complete a FIDO Account Owner Designation Form which will provide you access to the department account in our database. The FIDO Head Administrator can then appoint other FIDO administrators as needed.

<https://www.tcfp.texas.gov/Services/GetPdf?filename=%2FForms%2FTCFP-019-2022.1.26.pdf>

Third:

Complete the Head of Department (HOD) appointment form in the link below. The City Manager will sign as the administrative head, and the Fire Chief will sign as the appointee on the form.

<https://www.tcfp.texas.gov/Services/GetPdf?filename=%2FForms%2FTCFP-001HOD-2022.1.26.pdf>

What does the Commission (TCFP) require?



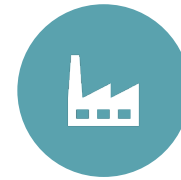
**ITEMS THAT WILL BE
REQUIRED FOR A
REGULATED AGENCY:**



SOP'S (NINE)



SCBA RECORDS:



PPE RECORDS:



**TRAINING / CE
RECORDS:**

What does the Commission (TCFP) require?

Standard Operating Procedures (SOP's)

PPE – Use, Selection, Care & Maintenance TAC 435.1	SCBA – Use Selection, Care & Maintenance TAC 435.3	PASS Device TAC 435.9
Incident Management System (IMS) TAC 435.11	Accountability TAC 435.13	Operation at Emergency Incidents TAC 435.15
2In/2Out TAC 435.17	Wellness/Fitness TAC 435.21	Live Fire Training TAC 435.27

What does the Commission (TCFP) require?

SCBA Records

SCBA annual full function flow tests for previous 2 years	SCBA Technician certificate and flow test machine annual calibration certificates for previous 2 years	SCBA duty period inspection documentation for the previous month
SCBA cylinder inventory list (Show manufacture dates and hydro test dates)	DOT Requalification Permit Letter	SCBA cylinder fill log documentation for previous 2 years
Quarterly air quality tests for breathing air machine (Eight (8) most recent test reports)		

What does the Commission (TCFP) require?

PPE Records

<p>NFPA 1851 PPE maintenance and tracking records :</p> <p>When it was issued</p> <p>Advanced Cleanings 2 per year</p> <p>Advanced Inspections 1 per year</p>	<p>NFPA 1851 Advanced Cleaning and Advanced Inspection training certificates held by department personnel or ISP certificate if using a 3rd party vendor</p>	<p>PPE Risk Assessment document</p> <p>Update to new standard</p>
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What does the Commission (TCFP) require?

Training Records

Continuing Education records for
period **Nov. 1, 2019 - Oct. 31, 2020** :

TAC 441.5

- (a) Continuing education shall be required in order to renew certification.
- (b) The continuing education requirement for renewal shall consist of a minimum of **18 hours of training** to be conducted during the certification period. **Of the 18 hours, two hours shall be a review of the most recent TCFP injury report**, with a focus on the top three leading causes of injuries during the reporting period. All documentation of training used to satisfy the continuing education requirements must be maintained for a period of three years from the date of the training.

Records What does the *Training* Commission (TCFP) require?

► TAC 441.7

- A minimum of two hours of continuing education in structure fire protection subjects in addition to the continuing education requirements in §441.5(b) of this title (relating to Requirements) will be required for personnel certified as structure fire protection personnel and who are appointed to structure fire protection duties.
- (b) Subjects selected to satisfy the continuing education requirement may be selected from Level 1, Level 2, or a combination of both

What does the Commission (TCFP) require? *Training Records*

TAC 441.17

- (a) **Eight hours of continuing education in hazardous materials (technician level)** will be required for individuals certified as a **hazardous materials technician**. This will be **in addition** to continuing education required by other sections of this chapter.
- (b) Subjects selected to satisfy the continuing education requirement may be selected from Level 1, Level 2, or a combination of both.

What does the Commission (TCFP) require? *Training Records*

TAC 441.23

A minimum of **four hours** of continuing education in Wildland Fire Fighting subjects will be required for **individuals certified as a Wildland Fire Fighter**. The required hours must include hands-on refresher training in the use and **deployment of a fire shelter**. The **four hours may be included** in the eighteen hours required during the certification renewal period.

What does the
Commission
(TCFP)
require?
*Training
Records*

435.25 Courage to be Safe So
Everyone Goes Home Program

435.29 Federal Highway
Administration Traffic Incident
Management Program

435.31 Firefighter Cancer Support
Network Cancer Awareness Training
Program

What does the Commission (TCFP) require?

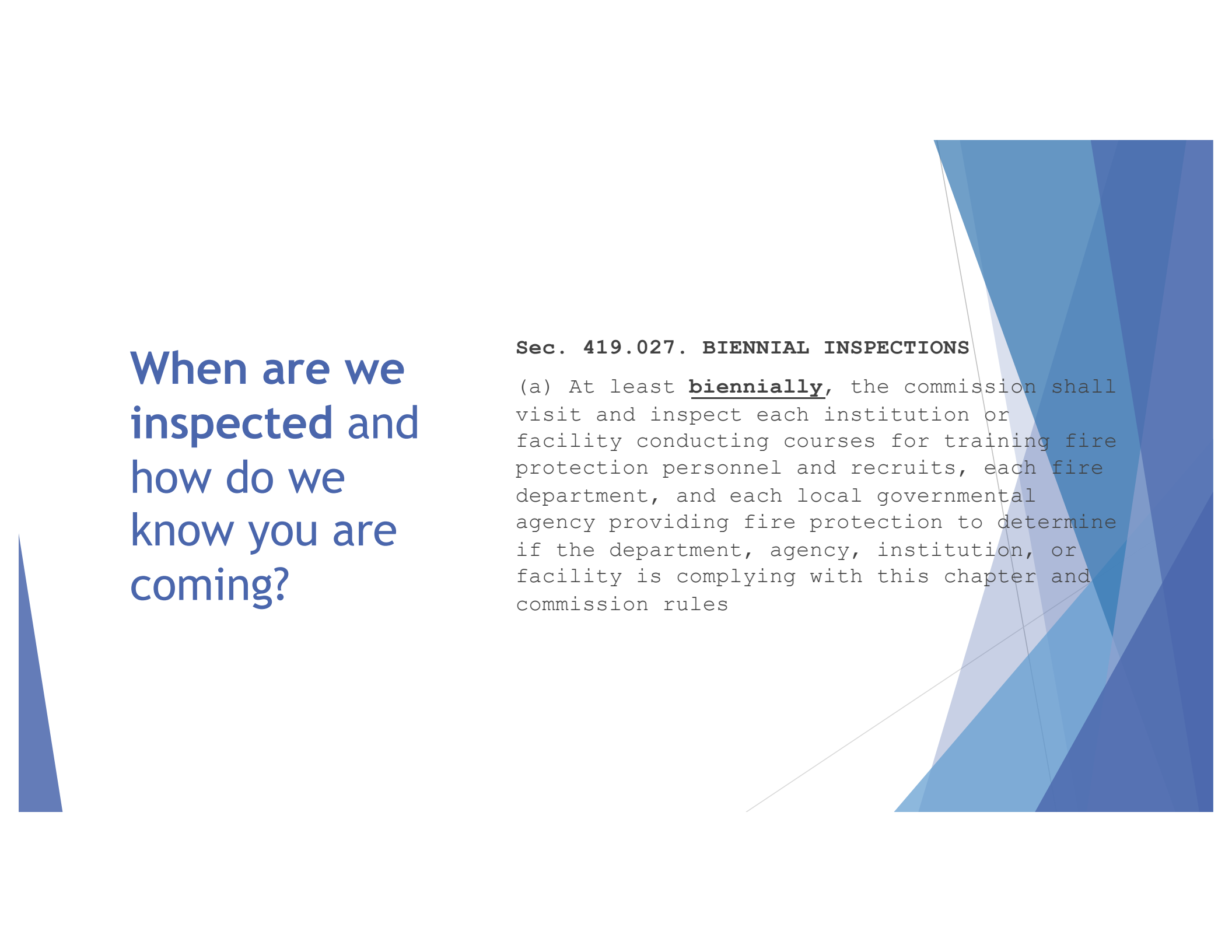
Head of Department Training Records

TAC 441.19

(a) A minimum of **twenty hours of continuing education in addition** to the continuing education requirements in §441.5(b) of this title (relating to Requirements) will be required for personnel certified as **head of a fire department and who are appointed as head of a department**. The twenty hours of continuing education shall include:

- (1) ten hours in emergency operations subjects; and
- (2) ten hours in fire administration subjects. These subjects may include emergency management, leadership, budget and finance, labor relations, human resources and personnel management, collective bargaining, conflict resolution, organizational and strategic planning, community relations and public education, intergovernmental relations, and personnel health, safety and wellness.

(b) Subjects selected to satisfy the continuing education requirement may be selected from Level 1, Level 2, or a combination of both.



When are we
inspected and
how do we
know you are
coming?

Sec. 419.027. BIENNIAL INSPECTIONS

(a) At least biennially, the commission shall visit and inspect each institution or facility conducting courses for training fire protection personnel and recruits, each fire department, and each local governmental agency providing fire protection to determine if the department, agency, institution, or facility is complying with this chapter and commission rules

When are we inspected and how do we know you are coming?

(b)The commission may conduct **risk-based** inspections of institutions and facilities in addition to the inspections under Subsection (a).

In determining whether to conduct an inspection of an institution or facility under this subsection, the commission shall consider:

When are we inspected and how do we know you are coming?

Letter sent about one month prior to onsite visit:

► The Texas Commission on Fire Protection (TCFP) has changed the method and process for conducting biennial compliance inspections. The new process is designed to make it easier for you to provide the information, records, and documents needed for the TCFP to confirm compliance with State rules and regulations. Therefore, beginning today, **Month, day, year**, this notice serves as the official notice for commencing a compliance inspection. Records and documents review will occur online via email communication followed by a site visit for the physical inspection of protective clothing, SCBAs, breathing air machine, and gear cleaning machines. (site visit date is communicated to the Chief)

Upon receipt of this notice please submit the following documents and records in PDF format to shared folder link will be provided: (Documents we have discussed earlier)

What is the process after becoming regulated? (By both my agency & TCFP)

- ▶ Set up a meeting with your TCFP Compliance Officer:
- ▶ This meeting will discuss the Goals, Objectives and expectations of the Commission.
- ▶ And to conduct an Initial inspection to see what areas need to be addressed prior to the next official biennial inspection.
- ▶ You will be given one year to become in compliance.

What is the process after becoming regulated? (By both my agency & TCFP)

- ▶ A member of the Compliance team will meet with you and go over your initial inspection and determine short falls if any.
- ▶ A member of the Compliance team will be available for email, phone calls, or site visits as needed to assist you with questions or problem areas.
- ▶ After a year you will receive the biennial inspection notice and noted, inspection will be scheduled.
- ▶ If any violations are noted, you will be advised of the correction and/or appeal process.

TCFP's Mission



Inform



Educate



Enforce

Helpful Links:

To locate your TCFP Compliance Officer:

<https://www.tcfp.texas.gov/services/compliance>

To locate Texas Government Code & Rules:

<https://www.tcfp.texas.gov/government-codes-and-rules>

To review the TCFP Compliance guide:

https://www.tcfp.texas.gov/Services/GetPdf?filename=%2FRiskAssessment%2FTCFP_Form_066-Compliance_Inspection_Guide_2020.pdf

Questions

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