

Southwest Leon Co. Emergency Services District No. 2
BOARD OF COMMISSIONERS MEETING MINUTES
December 17, 2024

1. Hank Dembosky called the meeting to order at 6pm.
2. Hank Dembosky led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Guests (4) in attendance are noted on the attached sign-in sheet.
Commissioners in attendance: President Hank Dembosky; Vice-President Skip Smith; Treasurer Colleen Majoue; Assistant Treasurer Claren Kotrla; and Secretary Judy Bryant.
5. Jill Henze, of Breedlove & Co. P.C., provided an overview of the FY 23/24 audit (copy attached). The audit is materially correct, and it appears all procedures are being followed. She recommended the security agreement with the bank be revised to appropriately protect assets exceeding the \$250,000 FDIC insured limit. The management representation letter needs to be signed by two Commissioners to obtain hard copies of the audit.
6. A Leon County meeting will be held December 30, 2024 to take possible action on Repsol's proposal to increase the site from 1,215 acres to 2,000+ acres. The proposed size increase has both positive and negative impacts. Positive impacts include increases in land value and property taxes (possibly generating \$200,000/year in taxes for ESD #2). Negative impacts include increases in employee numbers, Highway 3 traffic, and needs for emergency services.
7. Treasurer's Report:
 - a) Majoue presented nine (9) checks for approval (list attached). Kotrla motioned to approve all checks, and Smith seconded. Motion carried.
 - b) Majoue reported on November 2024 financials (reports attached). Majoue motioned to approve, and Bryant seconded. Motion carried. Dembosky stated that we need to keep an eye on where we were financially last year at this time, where we are today, and how we will be financially in the future.
 - c) Sales tax revenue for December 2024 was \$51,028.73.
 - d) Majoue, based on the attached CD analysis, motioned to rollover the \$27,070.09 CD into a 4-month CD. Smith seconded. Motion carried.
8. The HTL VFD/EMS Financial and Activity Reports (attached) were presented by Sherri Guerra. EMS is fully staffed. MED 1 ambulance is in rotation five days/month. A grant request was filed last month for a pumper/tanker. Dembosky will try to touch base with Robertson County again to see if they want to do the deal with HTL for the '99 Engine. The monthly performance measures reported are noted in the activity report.
 - EMS Calls: 31
 - Average Response Time: 5 mins
 - Average Out-of-Chute Time: not reported
 - Fire Training Hours: 6
 - Volunteer Response Hours: 44
9. Reports/Updates/Recommendations:
 - (a) GranSolar Bess Texas 3 Battery Storage Project – no update.
 - (b) CERT – Committee will begin discussion and implementation of Emergency Plan for Hilltop Lakes.
10. Kotrla's Commissioner term is expiring. Lori McGuire and Lance Nichols were presented as candidates to fill that position. Voting on candidates was done by secret paper ballots. Lori McGuire was selected to fill the 2-year Commissioner term.
11. Kotrla motioned to approve the FY 23/24 audit presented by Jill Henze, and Majoue seconded. Motion carried. Letter requesting hard copies of the audit were signed by Dembosky and Majoue (copy attached).

12. Bryant completed and submitted the Annual Texas Department of Emergency Management Report on December 9, 2024 (copy attached). Smith motioned to approve the report, and Majoue seconded. Motion carried.
13. Dembosky will prepare the Annual Report and present it at one of Leon County meetings.
14. The 2025 SAFE-D Conference will be held February 6-8, 2025, and the registration fee is \$295. The deadline to register is January 24, 2025. Incoming Commissioner Lori McGuire will attend and take the required Open Meetings Act & Public Information trainings.
15. Majoue motioned to approve the November 19, 2024 meeting minutes, and Smith seconded. Motion carried.
16. There were no items recommended by our Law Firm.
17. When Commissioners attend training, it is imperative that they obtain Certificates of Training and provide them to Bryant for our official files.
18. Dembosky thanked everyone for providing their training certificates and other required documents for the auditor. Additionally, Dembosky attended a meeting where someone misspoke by stating that Hilltop Lakes Property Owners Association was providing money to ESD for the security contract. Dembosky was able to clear up the confusion by stating that property owners' maintenance fees do not pay for fire and EMS at Hilltop Lakes. Additionally, he submitted a correction to The Normangee Star (copy attached).
19. There were no public comments.
20. Next meeting will be Tuesday, January 21, 2025, at 6pm. Judge Ryder or another county official will be here to administer the Commissioner Oath of Office to Lori McGuire.
21. At 8:09pm, Kotrla motioned to adjourn, and Smith seconded. Motion carried.