

Southwest Leon Co. Emergency Services District No. 2
BOARD OF COMMISSIONERS MEETING MINUTES
July 21, 2026

1. Hank Dembosky called the meeting to order at 6:02pm.
2. Dembosky led the Board in prayer.
3. Dembosky led the Board in the pledges of allegiance.
4. Guest (1) is noted on the attached sign-in sheet. Commissioners in attendance: President Hank Dembosky; Vice-President Skip Smith; Treasurer Colleen Majoue; Secretary Judy Bryant; and Assistant Treasurer Lori McGuire.
5. Treasurer's Report:
 - (a) Majoue presented two (2) checks for approval (see attached). Majoue motioned to approve the checks, and Bryant seconded. Motion carried.
 - (b) Majoue reported on June 2026 financials (report attached). Dembosky stated ESD No. 2 may receive an invoice from The Normangee Star when notices are posted in the newspaper. Majoue will contact Leon County Clerk Amy Kizer or Leon County Auditor Melissa Abney to see if there will be any additional filing fees. Dembosky said ESD No. 2 will need to approve another payment for filing fees for the Treasurer's Bond. Majoue motioned to approve the financial reports, and McGuire seconded. Motion carried.
 - (c) Sales tax revenue for July 2026 was \$6,532.71 (copy attached).
 - (d) Majoue reported that Normangee State Bank CD rate did not change; however, the Prosperity Bank CD rate increased from 2.75% to 3.5%. The \$10,000 from Garland Pilot was moved into the Prosperity Bank CD. Dembosky pointed out that the bank account balances are good at this point, and that is important due to the decrease in sales tax revenue. Majoue motioned to approve the Quarterly Investment Report, and McGuire seconded. Motion carried.
6. Sheri Guerra reported there were not enough Board members at the July 14, 2026 Fire Board Meeting for a quorum; therefore, the attached report has not been approved. Guerra provided an updated HTL/VFD Officer roster (see attached). The HTL VFD/EMS Financial and Activity Reports (attached) were presented by Sheri Guerra (VFD). The monthly performance measures reported are noted in the activity report.
 - EMS Calls: 33
 - Average Response Time: 35 mins, 1 sec is incorrect per Guerra. See explanation on page 6 of 6 of the attached Response Information Report.
 - Average Out-of-Chute Time: 01 min, 45 secs
 - Fire Training Hours: 0 (training was moved to July)
 - Response Hours: 27

Guerra reported (1) four Repsol representatives attended the July 14, 2026 HTLVFD Board meeting; (2) HTLVFD/EMS is purchasing an inventory system from Automation Solutions, which includes an iPhone and iPad. The iPad will be used as a hot spot in the ambulance; (3) a TV was purchased for VFD training in the conference room; (4) reimbursement for bunker equipment was received from Forest Service; (5) researching security cameras to purchase after the stolen gasoline incident that was reported in the June meeting; (6) ambulance revenue is almost \$17,000 short for the first half of 2026; (7) spent \$4,807 on bunker gear and extrication equipment; (8) DACO is coming to work on Engine 1. It was towed to Huntsville. Fuel additive needs to be put in it.

 - (a) Dembosky will contact Texas State Representative Angelia Orr regarding the Rural Transformation Program.
 - (b) The FY 2026 budget planning discussion was moved to Agenda Item No. 11 below.
7. Reports/Updates/Recommendations:
 - (a) Dembosky and Majoue participated in a call with Katie Biggers of HdL Corporation regarding the significant decrease in recent sales tax revenue received by ESD No. 2. Four companies/businesses were identified during the analysis that are having the greatest negative impact on sales tax revenue. Dembosky will follow up on one of those with the Comptroller's Office to see if they fall in ESD No. 2 because the sales tax revenue is currently not being received. Jennifer Travis with HTLEMS will find out which Leon County EMS responds to calls in that area.
 - (b) Repsol provided three (3) laminated maps of Pecan Prairie South, North, Private Road 4320, and County Road 468. Humongous equipment will be arriving at the work site, and they are already tearing up Highway 3.
 - (c) CERT did not have a meeting this month and, at this time, there is no training planned.

8. Smith is moving at the end of this month; therefore, he resigned at this meeting. Dembosky presented a Certificate of Appreciation to Smith and provided ice cream for all meeting attendees to enjoy in honor of Smith's dedicated service as Vice-President of ESD No. 2. The vacant position will not be filled until January 2027.
9. Dembosky provided copies of the FY25-26 Sales Tax and Property Tax Budget Profit & Loss Statement and discussed the HVAC equipment request presented by Sheri Guerra at last month's ESD No. 2 meeting. Guerra stated that the first week of August 2026 might be a good time for the contractor to do the work, with the expectation that it will take two days to complete. Smith motioned to approve \$16,000 for the HVAC equipment/improvements to the bay. Majoue seconded, and the motion carried. Check #1514, in the amount of \$16,000, from the ESD No. 2 Prosperity Bank account was issued to HTLVFD.
10. None.
11. Discussion regarding the FY 2026-2027 Annual Budget:
 - (a) Dembosky made a motion to use the purple route of the Budget Planning Calendar, and Majoue seconded. Motion carried.
 - (b) Dembosky made a motion to schedule the special budget meeting and public hearing on July 30, 2026 at 6pm at the Fire Station, and Majoue seconded. Motion carried.
 - (c) Dembosky provided the Certification of 2026 Appraisal Roll to Carlton Law Firm and asked if they could get it back to us by Friday, July 24. In addition to the special meeting and public hearing scheduled for July 30, 2026, a tax rate must be adopted, and a notice of the adopted tax rate must be posted in the newspaper for two weeks. Regarding the proposed budget: Bank charges for ESD No. 2 are down; however, Appraisal District fees, insurance, Audit, Post Office box rental, etc., are projected to increase.
 - (d) Ninety-five percent (95%) of the certified tax roll will be provided to HTLVFD, and the remaining five percent (5%) will be held in reserves. Guerra provided a preliminary copy of the HTLVFD 2027 Operating Budget (attached). She reported that in August 2026, she will propose that all HTLVFD/EMS staff, VFD volunteers and board members will be included on a three-year AirMed Care policy, at a cost of \$75 per person. She said ESD No. 2 commissioners could also be included in the policy, if desired.
12. McGuire provided drafts (attached) of the following Leon County ESD No. 2 operating procedures: (1) Treasurer Bond; (2) Equipment Checkout; and (3) Board Member Nomination, Appointment & Vacancy Recommendation. Board members need to review and be prepared to discuss/approve/disapprove at next month's meeting.
13. McGuire motioned to approve the June 16, 2026, meeting minutes, and Majoue seconded. Motion carried.
14. Dembosky completed Third Monday Legislative Training, earning four training credit hours. Certificate of Training was provided to McGuire. Smith also attended.
15. None.
16. None.
17. Next meeting will be Thursday, July 30, 2026, at 6pm.
18. At 8:56pm, Smith motioned to adjourn, and Majoue seconded. Motion carried.

Respectfully submitted,

Judy Bryant, Secretary

Website: <https://www.safe-d.org/southwest-leon-county-emergency-services-district-no-2/>