# Southwest Leon Co. Emergency Services District No. 2

## BOARD OF COMMISSIONERS MEETING MINUTES

**September 15, 2026**

1. Hank Dembosky called the meeting to order at 6pm.
2. Dembosky led the Board in prayer.
3. Dembosky led the Board in the pledges of allegiance.
4. Guests (2) are noted on the attached sign-in sheet. Commissioners in attendance: President Hank Dembosky; Treasurer Colleen Majoue; Secretary Judy Bryant; and Assistant Treasurer Lori McGuire.
5. Treasurer's Report:
   (a) Majoue presented three (3) checks for approval (see attached). She stated that the monthly subscription for QuickBooks Online increased from $79.95 to $90.61. Majoue motioned to approve the checks, and McGuire seconded. Motion carried.
   (b) Majoue reported on August 2026 financials (report attached). September tax money is still trickling in. The additional $876 for insurance was due to the cost of the required Treasurer's Bond. Majoue motioned to approve the financial reports, and McGuire seconded. Motion carried.
   (c) Sales tax revenue for September 2026 was $4,579.05 (copy attached). Dembosky recommended looking at the final total of September sales tax revenue during next month's meeting. Funds are currently available to cover the $3,616.58 deficit shown on the attached Sales Tax Budget Profit/Loss statement. If additional funds are available at the end of September, they will be provided to HTLVFD/EMS. ESD No. 2 will have no unencumbered funds left this year.
   (d) Dembosky provided a copy of the September 8, 2026 letter from ESD No. 2 to HTLVFD/EMS (attached) detailing the $442,972 Fiscal Year (FY) 2026-2027 budget commitment to HTLVFD/EMS that was approved during the August 18, 2026 ESD No. 2 meeting.
6. The HTL VFD/EMS Financial and Activity Reports (attached) were presented by Sheri Guerra (VFD). The monthly performance measures reported are noted in the activity report. Majoue motioned to approve the reports, and McGuire seconded. Motion carried.
   - EMS Calls: 29
   - Average Response Time: 07 mins, 07 secs
   - Average Out-of-Chute Time: 01 min, 04 secs
   - Fire Training Hours: 22
   - Response Hours: 22

   Guerra reported the following: (1) HTLVFD has received more than 20 calls this year than compared to the same time period last year; (2) they are still waiting on the fire training door; (3) Steve Risk has resubmitted the request for $25,000 for personal protective (PPE) equipment; (4) garage door opener was changed September 15; (5) ambulance loan is down to $118,000; (6) Overtime pay was $33,000 less this quarter; (7) Santiago Guerrero will attend Leadership Training.
7. Reports/Updates/Recommendations:
   (a) Dembosky sent the approved tax rate language to SAFE-D for posting on the ESD No. 2 website.
   (b) Based on the discussion Dembosky and Majoue had with HdL last month, Dembosky explained that (1) Blue Sky, a company based in Austin, is located on FM 458. Texas State Comptroller Office said the local company is located within ESD No. 2; however, Fire/EMS calls go to ESD No. 3. Blue Sky has stopped paying taxes, and that alone has caused a decrease of approximately $100,000 in sales tax revenue this year for ESD No. 2; and (2) last year, $1,500 of sales tax revenue was received from Walmart. This year, no sales tax revenue has been received from Walmart.
   (c) No report.
   (d) Sherri Guerra reported that she spoke with Shelby at Repsol. Shelby was inquiring about the HTLVFD and Lions Club golf tournaments.
   (e) Dembosky stated (1) there was an opportunity for CERT to send two people to Train the Trainer Training and How to Start A CERT; and (2) the November 3 election will be held in the HTL Fire Station Training Center.
8. The Board discussed the following three draft policies presented by McGuire: (1) 7.1(a) Equipment Checkout Procedure - Majoue motioned to approve, and McGuire seconded. Motion carried.; (2) 5.2(a) Treasurer Bond Procedure – Dembosky pointed out that there are only five officers in ESD No. 2; Leon County does not require ESDs to have an assistant treasurer; and Leon County does not require a bond for assistant treasurers. Majoue motioned to approve the Treasurer Bond Procedure, and Dembosky seconded. Motion carried.; and (3) 3.2 Board Member Nomination, Appointment, & Vacancy Recommendation Procedure – Dembosky recommended ESD No. 2 think about working

backwards on this one because Leon County Commissioners Court must approve new ESD No. 2 Commissioners; however, that occurs only after they have been approved by the ESD No. 2 Board. ESD No. 2 must first find someone to volunteer to serve on the Board or consider someone who expresses an interest to ESD No. 2 that he or she would like to volunteer to serve on the Board. This discussion will be continued during the ESD No. 2 October 20 meeting.

9. Based on the requirement for ESD No. 2 to have an audit at the end of each fiscal year, McGuire made a motion to utilize the audit services of Breedlove & Co., P.C. for year ending September 30, 2026. Majoue seconded, and the motion carried.
10. CERT did not have a meeting this month.
11. ESD Treasurers are required to complete the report for Comptrollers Bond, Tax and Project Database annually. Majoue stated that she completed and submitted the report.
12. None.
13. Majoue motioned to approve the August 18, 2026 meeting minutes. McGuire seconded, and the motion carried.
14. SAFE-D 2027 Annual Conference will be held February 11-13, 2027 at the Kalahari Convention Center in Round Rock, Texas. There is a possibility that all ESD No. 2 Commissioners may get to attend.
15. Majoue will research additional scanners and will present her recommendation, if any, during the October ESD No. 2 meeting. Guerra announced that Saturday health checks are no longer being done.
16. None.
17. Next meeting will be Tuesday, October 20, 2026, at 6pm. Dembosky plans to attend via phone.
18. At 7:48pm, Majoue motioned to adjourn, and McGuire seconded. Motion carried.

Respectfully submitted,

Judy Bryant, Secretary

**Website:** https://www.safe-d.org/southwest-leon-county-emergency-services-district-no-2/