Southwest Leon Co. Emergency Services District No. 2

BOARD OF COMMISSIONERS MEETING MINUTES

October 20, 2026

1. Colleen Majoue called the meeting to order at 6:04pm.
2. Majoue led the Board in prayer.
3. Majoue led the Board in the pledges of allegiance.
4. Guests (3) are noted on the attached sign-in sheet. Commissioners in attendance: Treasurer Colleen Majoue; Secretary Judy Bryant; and Assistant Treasurer Lori McGuire. President Hank Dembosky participated in the meeting by phone.
5. Treasurer's Report:
    (a) Majoue presented two (2) checks for approval (see attached). Majoue motioned to approve the checks, and Dembosky seconded. Motion carried.
    (b) Majoue reported on October 2026 financials (report attached). Total property tax income for September 2026, in the amount of $1,663.21, is correctly shown on the Profit & Loss Statement. Majoue motioned to approve, and McGuire seconded. Motion carried.
    (c) Sales tax revenue for October 2026 was $7,230.96 (copy attached). Dembosky stated that 100% of the monthly ambulance payments in Fiscal Year (FY) 2025-2026 were paid from sales tax revenue ESD No. 2 received.
    (d) Majoue reported that the current total balance of funds in Prosperity Bank and Normangee State Bank is $829,314.71. Certificates of Deposits (CD) at Prosperity Bank will be reviewed in January 2027. Dembosky motioned to approve, and McGuire seconded. Motion carried.
    (e) Majoue reported that the total balance of Prosperity Bank and Normangee State Bank accounts has not changed much since April 2026, but it is still growing. All pledged securities are still in place. Interest earned on the Prosperity Bank accounts during FY2026 was over $10,000. Interest earned on CDs and bank accounts combined totaled over $15,000 during FY2026. Dembosky stated that ESD No. 2 received more property tax money than was spent; however, ESD No. 2 did not receive enough sales tax revenue to cover the usual ESD operational expenses that are paid from sales tax revenue. Property tax revenue received was less than expected. Dembosky motioned to approve and McGuire seconded. Motion carried.
6. The HTL VFD/EMS Financial and Activity Reports (attached) were presented by Sheri Guerra (VFD). The monthly performance measures reported are noted in the activity report. Majoue motioned to approve the reports, and McGuire seconded. Motion carried.
    - EMS Calls: 31
    - Average Response Time: 06 mins, 51 secs
    - Average Out-of-Chute Time: 01 min, 22 secs
    - Fire Training Hours: 18
    - Response Hours: 48

    Guerra reported the following: (1) VFD/EMS is now using updated street address, Dembosky said ESD will officially post the updated address for HTLVFD/EMS in January 2027; (2) monitors were installed on the gas and propane tanks; (3) gas for EMS will come from tanks out back; (4) ambulance revenue in September was $25,848, which is about $3,000 more than budgeted; (5) $2,800 estimate to replace three left garage door openers; (6) purchased diesel and gasoline – 66 gallons had been used; (7) ambulance loan balance is $114,800; (8) interest from the CD was added to the savings account; (9) HTLVFD ordered head to toe Wild Land gear; (10) fire door has been received. Forest Service will reimburse HTLVFD for the door; and (11) Flynn and Marquez HTLVFDs will train with Mastek at Pecan Prairie Solar Farm.
7. Reports/Updates/Recommendations:

(a) All meeting minutes are needed for the annual audit. Guerra and Majoue will work on this.
(b) Ryan Turner of Mastek texted Guerra today (October 20, 2026) and said Mastek plans to help with the Hilltop Lakes Fall Festival. Additionally, Mastek is looking for places for people to stay. Majoue said HTL POA will help with trying to find places for them to stay.
(c) Dembosky stated that ESD No. 2 will work on filling the vacant Vice-President position, and policies will be worked on afterwards.

8. Dembosky proposed that ESD No. 2 provide additional funding to HTLVFD from the FY25/26 property tax surplus – funds received vs contract amount (see #9 below). He suggested that we do that at the end of each fiscal year to balance the income vs expenses for that fiscal year. While sales tax revenue was overspent in FY2026 by $3,617, the accrued interest of $9,155 in the Prosperity bank account is more than enough to offset that loss. This will not change the Profit & Loss Statements prepared by Majoue. It is important to try to balance the ESD's budget every year.
9. Based on the proposal in Item 8 above, Dembosky motioned to provide $2,500 in property tax revenue to HTLVFD. Majoue seconded, and the motion carried.
10. See 7(c) above.
11. Commissioner terms for Bryant and McGuire expire December 31, 2026. Both have agreed to serve another two-year term. Dembosky will notify Tammy Pittman, Administrative Assistant to Leon County Judge Ryder. Dembosky is hopeful that a candidate can be selected in November to fill ESD No. 2's vacant Vice-President position.
12. Guerra reported that she spent quite a bit of time on the phone with Natalie, Breedlove & Associates discussing the financial review of HTLVFD/EMS. No action is needed.
13. Majoue is still searching for a scanner that can quickly scan both 8-1/2" x 11" (letter size) and 8-1/2" x 14" (legal size) sheets. She is planning to expand her search from online only and conduct in-store searches, as well. For documents larger than mentioned above, documents could be taken to a print shop.
14. There were no items recommended by our Law Firm.
15. McGuire motioned to approve the September 15, 2026 meeting minutes. Majoue seconded, and the motion carried.
16. Guerra stated that (1) House Bill 3000 allows them to submit another request for an ambulance; (2) HTLVFD has not heard anything from FEMA on a fire truck; and (3) HTLVFD is sending four people to fire training.
17. None.
18. None.
19. Next meeting will be Tuesday, November 17, 2026, at 6pm.
20. At 7:12pm, McGuire motioned to adjourn, and Majoue seconded. Motion carried.

Respectfully submitted,

Judy Bryant, Secretary

Website: https://www.safe-d.org/southwest-leon-county-emergency-services-district-no-2/